

Suffolk ACRE Limited

**Directors' report and financial statements
for the year ended 31 March 2011**

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Company Registration Number 03330270

Suffolk ACRE Limited

Registered Charity No 1062038

Patron	Lord Tollemache
President	Lady Caroline, the Countess of Cranbrook
Vice Presidents	Baroness Ruth Rendell Mr Nick Ridley O.B.E. Professor Jules Pretty Mrs Helen Huish
Chairman	Mr David Wheeler
Vice-Chairmen	Miss Nicola Mayo Mr John Barker
Directors	Dr David Capey Cllr Doug Reed (resigned 7 June 2010) Cllr David Yorke-Edwards Cllr Martin Redbond Mr Nick Foster (resigned 24 March 2011) Mr Peter Brooks Mr Martin Ramsden
Secretary	Mr Ed Day
Chief Executive Officer	Dr Wil Gibson
Registered Office	Brightspace 160 Hadleigh Road Ipswich Suffolk IP2 0HH
Auditors	Larking Gowen Limited Unit 1, Claydon Business Park Great Blakenham Ipswich IP6 0NL
Bankers	Barclays Bank PLC Martlesham Heath Ipswich IP5 7PW

Suffolk ACRE Limited
Directors' report
for the year ended 31 March 2011

The trustees who are also directors of the charity for the purposes of the Companies Act, submit their annual report and the audited financial statements for the year ended 31 March 2011. The directors have adopted the provisions of the Statement of Recommended Practice - Accounting and Reporting by Charities (SORP 2005) issued in March 2005 in preparing their report and the financial statements.

Suffolk ACRE (Action with Communities in Rural England) is an independent registered charity and has been in existence since 1937, previously known as the Community Council for Suffolk. It is part of a network of Rural Community Councils in England which feed into the national charity ACRE. ACRE, in turn, lobbies and advocates on rural issues at a national level.

Charitable objectives

"To promote any charitable purpose for the benefit of the community in the county of Suffolk, and, in particular, the advancement of education, appreciation and promotion of the arts, the protection of health and the relief of poverty, distress and sickness, and in the furtherance of the said purposes, but not further or otherwise, to promote and organise co-operation in the achievement of the same and to that end to bring together representatives of voluntary organisations and statutory authorities within the area of benefit."

During the year the trustees have paid due regard to the Charity Commission guidance on public benefit and the pursuit of our charitable objectives by the delivery of the many projects described in the performance review delivers public benefit both directly and indirectly.

The charity's governing documents are the Memorandum and Articles of Association adopted on incorporation as amended at the Annual General Meeting on 24 September 2009. The charity is governed by the Board of Management comprising the Chairman, Vice-Chairmen and Directors as set out on page 1.

Board members give their time to the charity on a voluntary basis, subject to the reimbursement of direct expenses. Whilst the success of the charity is dependent on the efforts of its members and volunteers it is important that its work is supported by well trained and professional staff. The Chief Executive is responsible to the Board for managing the staff of the charity in meeting its objectives.

The activities of the charity are supplemented by those of its wholly-owned subsidiaries. Suffolk ACRE Services Limited acts as an agent for Zurich Insurance in the provision of cover for, inter alia, village halls and parish councils; it also operates a number of transport schemes and provides a Keysafe fitting service. Suffolk ACRE Technology Limited provides information and communications technology services in connection with Suffolk Online and support services to other Third Sector organisations.

Method of appointment of directors

Directors are nominated by the membership to include one representative of the County Council and one representative of the District and Borough Councils within the County. Elections are held at the Annual General Meeting and are for a term of three years. In addition the Board has the ability to co-opt Directors who fulfil specific requirements or have certain skills. Such co-options are for a period until the next Annual General Meeting.

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Directors' report
for the year ended 31 March 2011

New Directors are invited to attend an induction programme and are provided with relevant information and training opportunities.

Performance review

Suffolk ACRE continues to operate in an environment of change and uncertainties. Major changes were expected arising from a review of Local Government structures. However, none of the proposed arrangements was accepted by central government. Within Local Government (who are key supporters of Suffolk ACRE's work), a number of District Councils are merging their operational structures and the County Council instituted a significant transformational programme called the New Strategic Direction. The overall context in which these partners are operating is one of financial belt-tightening.

It is within this operating environment that Suffolk ACRE has been attempting to deliver against its charitable objectives. Over the past number of years the organisation has been attempting to reduce its dependence on grants. To this end, it has been operating a number of trading activities with the expectation that they would generate an income whilst providing a needed service to our client groups. The Village Hall Plus Insurance is one such service, which continues to expand. Suffolk Online continues to provide ICT support service to not-for-profit organisations. This often gives assurance to organisations that are dependent on ICT but have limited technical knowledge. A major development for the organisation was the launch and marketing of the Brightspace Social Enterprise Centre.

The organisation was recognised publicly for the steps it has taken in respect of income earning by being awarded the Social Enterprise Mark.

Suffolk ACRE's key purpose is to promote community self-help. Much of our work in this area has been, and will continue to be, delivered by our Community Support and Consultation Team. A significant part of this work is funded by the Big Lottery BASIS programme and provides support to charities and Social Enterprises on matters such as financial health-checks, business planning, marketing, Governance and legal structures. In addition, it has been delivering a number of training courses on establishing and running social enterprises. Over the year we have witnessed an increase in the demand for this service as the effects of the economic situation become more immediate.

Very much aligned to the BASIS work is the service targeted at Village Halls involving advice on funding, funding applications, effective management and governance matters. The Team has also run workshops specifically aimed at halls entitled Village Hall Sustainability. These events have been well attended and interactive.

We continue to try and support the vulnerable in our rural communities by promoting and encouraging the development of local Good Neighbour Schemes where local volunteers undertake support tasks for their Neighbours. These schemes also help to tackle isolation and promote inclusion. Access and inclusion is also a key outcome from the community transport schemes run by the organisation. Mid-Suffolk Local Strategic Partnership funded, and in so doing, helped to maintain the Kickstart service. This is a moped loan scheme that enables disadvantaged rural residents to gain access to employment or training by providing them with a flexible means of transport.

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for the year ended 31 March 2011

Working with Suffolk County Council and the Department of Health, Suffolk ACRE took part in a pilot research project aimed at identifying seldom served carers, understanding their needs and working with them to develop some local solution in terms of short-breaks. The Time for You project provided valuable organisational learning for Suffolk ACRE in terms of being made aware of this hidden need in rural areas and the value given to locally based solutions by carers.

Suffolk ACRE has had a busy year promoting the needs of rural communities with extensive press coverage. The organisation undertook a successful conference on the Big Society, produced a paper for wide circulation on the need for community capacity building in order to deliver the County Council's New Strategic Direction and contributed to Suffolk Chamber of Commerce's event on Suffolk as a 'shared Community'.

The key rural need identified at last year's AGM as a priority was broadband. Suffolk ACRE has promoted the need for rural equity in terms of rural access at the Suffolk Broadband Partnership. It is also heavily engaged in developing a number of bids for the provision of wireless broadband to parts of Suffolk. The result of all this effort will be known in the first half of the new financial year.

Quality remains a key focus and the Board and staff of Suffolk ACRE have been working to achieve level 3, of the Charity Commission endorsed, ACRE Quality Standards. The expectation is that this will be awarded in the first few months of 2011-12.

The organisation's objectives for the coming year are to try and strengthen the existing trading activities and secure continuing grants for community self-help activities. This area of work will continue to be grant dependent as the clients/groups are unable to pay and activities take place in areas of market failure.

Finally, Suffolk ACRE is extremely grateful for the continued support of its members, 815 in 2010/11, through both membership subscriptions and donations made by individuals, groups and organisations from all walks of life towards supporting the work that the organisation carries out throughout the county.

The work of Suffolk ACRE has been supported by funding from:

Suffolk County Council
Department for Environment Food and Rural Affairs - Defra
Forest Heath District Council
St Edmundsbury Borough Council
Babergh District Council
Mid-Suffolk District Council
Ipswich Borough Council
Suffolk Coastal District Council
Mid Suffolk Local Strategic Partnership
Suffolk Coastal Local Strategic Partnership
Action for Communities in Rural England - ACRE
Rural Action East
Big Lottery Fund
Community Foundation Network
Havebury Housing Partnership
Flagship Housing Group

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Orwell Housing Association
Suffolk Housing Society
Hastoe Housing Association
Magnox South
Charles Hayward Foundation
The Consultancy Home Counties Ltd - TCHC
Association of Colleges in the Eastern Region - ACER
Tribal
The Rank Foundation

Governance and internal control

The trustees (who are also directors of Suffolk ACRE Limited for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The directors meet three times a year, inter alia, to review the strategy and performance of the charity and to agree its operating plans and budgets. The Finance and General Purposes committee, comprising directors and senior staff, operate under specific terms of reference which delegate certain functions from the board. The decisions of the committee are ratified by the board.

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

Suffolk ACRE Limited
Directors' report
for the year ended 31 March 2011

The systems of internal control are designed to provide reasonable, but not absolute, assurance against material misstatement or loss. They include:

- a strategic plan and an annual budget approved by the directors;
- regular consideration by the directors, including in committee, of financial results, variances from budget and non-financial performance;
- indicators and benchmarking reviews;
- delegation of authority and segregation of duties; and
- identification and management of risks.

The directors have considered the guidance for public listed companies and whilst this is not mandatory for the charity it should adopt, where possible, those guidelines as best practice. Accordingly, as part of a formal risk management process, they have set policies on internal controls which cover the following:

- consideration of the types of risk the charity faces;
- the level of risks they regard as acceptable;
- the likelihood of the risks concerned materialising;
- the charity's ability to reduce the incidence and impact on the business of risks that do materialise; and
- the costs of operating particular controls relative to the benefit obtained.

Financial review

The statement of financial activities on page 9 shows net income on unrestricted funds before fund transfers for the year ended 31 March 2011 of £15,308 (31 March 2010: £233,456). There is a surplus on all unrestricted funds of £776,706 at 31 March 2011 (31 March 2010: £761,398) of which £552,574 is designated (see note 10).

The project funds, which have restricted use, have been closely monitored. At the end of the year a number of projects showed surpluses on revenue funds due to the fact that expenditure on the underlying activities will be made in future periods. The surpluses on restricted capital funds represent the net book value of assets held for restricted purposes (see notes 6 and 11).

Where project revenue funds show a deficit this arises in most cases where grants or other income are payable in arrears. In each case it is anticipated that income will be received in the following year to clear the deficits shown (see note 11).

Note 6 to the financial statements gives details of the charity's and group's tangible fixed assets and the purposes for which they are held.

The board considers that the financial performance and position of the charity and its subsidiaries at the balance sheet date are satisfactory (see note 2 for further information regarding subsidiaries).

The charity is not dependent on any single member, or small group of members, in respect of voluntary effort or financial contribution. It is, to a certain extent, dependent upon its main funders, Defra and Suffolk County Council, for its core funding, but funding for projects is derived from a number of independent sources. The board considers that there are sufficient assets to meet the foreseeable requirements of the funds under its control.

Suffolk ACRE Limited
Directors' report
for the year ended 31 March 2011

The accounting policies that have been adopted, including those relating to reserves, are set out in note 1 to the financial statements.

Surplus funds are invested conservatively in easy access current and deposit accounts. Grants made out of restricted funds are made in accordance with the restrictions applying to the individual funds.

By order of the board

E Day

Registered office
Brightspace
160 Hadleigh Road
Ipswich
Suffolk
IP2 0HH

8 June 2011

Independent Auditor's Report to the members of Suffolk ACRE Ltd

We have audited the group and parent company financial statements of Suffolk ACRE Ltd for the year ended 31 March 2011 which comprise the Consolidated Statement of Financial Activities, the Summary Income and Expenditure Account, the Group and Company Balance Sheets, and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditors

As explained more fully in the Trustees' Responsibilities Statement set out on page 5, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Trustees' Annual Report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the group's and the charitable company's affairs as at 31 March 2011, and of the group's incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice (applicable to smaller entities); and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Opinion on other matters prescribed by the Companies Act 2006

In our opinion the information given in the Trustees' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption in preparing the Trustees' Annual Report.

Roger Girling

Senior Statutory Auditor
For and on behalf of
Larking Gowen Limited
Registered Auditors
Unit 1, Claydon Business Park
Great Blakenham
Ipswich
IP6 0NL

9 June 2011

Suffolk ACRE Limited
Consolidated statement of financial activities
and income and expenditure account
Year ended 31 March 2011

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2011 £	Total 2010 £
Incoming resources					
Incoming resources from generated funds					
Voluntary income		20,221	-	20,221	21,553
Activities for generating funds	2	431,039	-	431,039	471,127
Investment income		1,080	-	1,080	1,170
Incoming resources from charitable activities					
Community development grants receivable		190,194	426,003	616,197	903,878
Community development trading income		29,860	212,703	242,563	187,651
Other incoming resources	3	24,794	12,000	36,794	215,146
Total incoming resources		<u>697,188</u>	<u>650,706</u>	<u>1,347,894</u>	<u>1,800,525</u>
Resources expended					
Costs of generating funds					
Costs of generating voluntary income		-	-	-	-
Fundraising and trading costs	5	449,530	-	449,530	489,650
Charitable activities: community development	5	201,064	641,409	842,473	941,847
Governance costs	5	31,286	-	31,286	31,320
Total resources expended		<u>681,880</u>	<u>641,409</u>	<u>1,323,289</u>	<u>1,462,817</u>
Net incoming/(outgoing) resources before transfers		15,308	9,297	24,605	337,708
Transfers					
Gross transfers between funds		-	-	-	-
Net movement in funds		<u>15,308</u>	<u>9,297</u>	<u>24,605</u>	<u>337,708</u>
Reconciliation of funds					
Total funds brought forward as at 1 April 2010		761,398	768,956	1,530,354	1,192,646
Total funds carried forward as at 31 March 2011		<u>776,706</u>	<u>778,253</u>	<u>1,554,959</u>	<u>1,530,354</u>

Statement of total recognised gains and losses

During the year there were no recognised gains or losses other than those included above

None of the group's activities was acquired or discontinued during the year

Suffolk ACRE Limited
Balance sheet as at 31 March 2011

	Notes	2011		2010	
		Group	Company	Group	Company
Fixed assets					
Tangible assets	6	1,140,279	1,140,279	1,168,841	1,168,841
Investments	7	521	529	521	529
Total fixed assets		<u>1,140,800</u>	<u>1,140,808</u>	<u>1,169,362</u>	<u>1,169,370</u>
Current assets					
Debtors	8	176,357	206,749	172,299	166,427
Cash at bank and in hand		<u>365,976</u>	<u>312,967</u>	<u>336,051</u>	<u>297,729</u>
		542,333	519,716	508,350	464,156
Liabilities					
Creditors: amounts due within one year	9	128,174	110,565	147,358	108,172
Net current assets		<u>414,159</u>	<u>409,151</u>	<u>360,992</u>	<u>355,984</u>
Net assets		<u>1,554,959</u>	<u>1,549,959</u>	<u>1,530,354</u>	<u>1,525,354</u>
The funds of the charity					
Restricted funds	11	778,253	778,253	768,956	768,956
Designated funds	10	552,574	552,574	564,242	564,242
Unrestricted funds	10	224,132	219,132	197,156	192,156
Total funds		<u>1,554,959</u>	<u>1,549,959</u>	<u>1,530,354</u>	<u>1,525,354</u>

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

These financial statements were approved by the Board of Directors at the Board meeting on 8 June 2011 and signed on its behalf by:-

David Wheeler

Chairman
Company Registration Number 03330270

Suffolk ACRE Limited
Notes to the financial statements
Year ended 31 March 2011

1. Accounting policies

(i) Basis of preparation

The financial statements have been prepared under the historical cost convention. The financial statements have been prepared in accordance with the Statement of Recommended Practice - Accounting and Reporting by Charities (SORP) issued in March 2005, applicable UK Accounting Standards and the Companies Act 2006. The principal accounting policies adopted in the preparation of the financial statements are set out below.

(ii) Group financial statements

Results of subsidiaries have been included in the Statement of Financial Activities using the equity method of consolidation as they relate to trading activities, see note 2 for individual profit and loss accounts. The results of the charity are included in the consolidated Statement of Financial Activities and are set out in note 3. The balance sheets of subsidiaries have been consolidated on a line by line basis. A separate statement of financial activities and income and expenditure account are not presented for the charity itself following the exemptions afforded by Section 230 of the Companies Act 2006 and paragraph 397 of the SORP.

(iii) Incoming resources

Income from charitable activities includes income received under contract or where entitlement to grant funding is subject to specific performance conditions is recognised as earned (as the related goods or services are provided). Grant income included in this category provides funding to support performance activities and is recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability. Items of income and expenditure are netted off where income is a direct recharge of office expense items to projects or third parties.

(iv) Resources expended

Expenditure is recognised when a liability is incurred. Contractual arrangements and performance related grants are recognised when a constructive obligation arises that result in the payment being unavoidable.

- Costs of generating funds are those incurred in attracting grant and other funding and those incurred in trading activities that raise funds.
- Charitable activities include expenditure associated with community development and include both the direct and indirect costs relating to these activities.
- Governance costs include those incurred in the governance of the charity and its assets and are primarily associated with constitutional and statutory requirements.
- Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources.

Suffolk ACRE Limited
Notes to the financial statements
Year ended 31 March 2011

(v) Tangible fixed assets

Tangible fixed assets are depreciated on a straight line basis over their estimated useful lives. Following the move to Brightspace the lives have been re-assessed as follows, with the previous lives in brackets where different:-

Freehold buildings	50 years	
Office equipment and furniture	5 years	(10 years)
Fixtures and fittings	15 years	(5 years)
Computer equipment	1 year	
Motor vehicles	4 years or the life of the project to which they relate, if shorter	

(vi) Funds

Funds fall into two categories, restricted, where their use is governed by the wishes of the entity providing the funds or the contractual terms under which the funds are earned and, unrestricted, where there are no pre-conditions to the use of the funds other than the charitable objectives of the organisation.

Funds are transferred from restricted to unrestricted funds as they become free from the relevant restrictions.

Within unrestricted funds a designated fixed asset fund is maintained at a level equal to the net book value of unrestricted tangible fixed assets.

It is the aim of the charity to maintain the balance of unrestricted reserves at a level that would give it the ability to continue functioning in times of major funding change and to invest in projects for which only partial third party funding is available.

Suffolk ACRE Limited
Notes to the financial statements
Year ended 31 March 2011

2. Results of trading subsidiaries

Suffolk ACRE Services Limited is a wholly owned subsidiary incorporated in the UK whose principal activities include provision of insurance services to community organisations and community transport related activities. A summary profit and loss account and balance sheet is set out below.

	2011	2010
	£	£
Turnover	354,949	370,049
Administrative expenses	<u>(335,727)</u>	<u>(345,500)</u>
Operating profit	19,222	24,549
Gift Aid donations	<u>(19,247)</u>	<u>(24,606)</u>
Loss on ordinary activities before interest	<u>(25)</u>	<u>(57)</u>
Interest receivable and similar income	<u>25</u>	<u>57</u>
Retained profit for the financial year	<u><u>-</u></u>	<u><u>-</u></u>
Assets	89,739	93,222
Liabilities	<u>(84,737)</u>	<u>(88,220)</u>
	<u><u>5,002</u></u>	<u><u>5,002</u></u>
Share capital	2	2
Profit and loss account	<u>5,000</u>	<u>5,000</u>
	<u><u>5,002</u></u>	<u><u>5,002</u></u>

Suffolk ACRE Technology Limited is a wholly owned subsidiary incorporated in the UK whose principal activity is the provision of ICT services including the Suffolk Online.net project. A summary profit and loss account and balance sheet is set out below.

	2011	2010
	£	£
Turnover	61,356	86,343
Administrative expenses	<u>(61,356)</u>	<u>(86,343)</u>
Operating profit	-	-
Gift Aid donations	<u>-</u>	<u>-</u>
Loss on ordinary activities before interest	<u>-</u>	<u>-</u>
Interest receivable and similar income	<u>-</u>	<u>-</u>
Retained profit for the financial year	<u><u>-</u></u>	<u><u>-</u></u>
Assets	6,973	6,584
Liabilities	<u>(6,971)</u>	<u>(6,582)</u>
	<u><u>2</u></u>	<u><u>2</u></u>
Share capital	2	2
Profit and loss account	<u>-</u>	<u>-</u>
	<u><u>2</u></u>	<u><u>2</u></u>

Suffolk ACRE Limited
Noted to the financial statements
Year ended 31 March 2011

3. Results of charity

	2011	2010
	£	£
Incoming resources		
Incoming resources from generated funds		
Voluntary income	20,221	21,553
Activities for generating funds	100,941	124,993
Investment income	1,055	1,113
Incoming resources from charitable activities		
Community development grants receivable	616,197	903,878
Community development trading income	242,563	187,651
Other incoming resources	36,794	215,146
Total incoming resources	1,017,771	1,454,334
Resources expended		
Costs of generating funds		
Fundraising and trading costs	33,200	33,200
Charitable activities: community development	928,680	1,052,106
Governance costs	31,286	31,320
Total resources expended	993,166	1,116,626
Net movement in funds	24,605	337,708
Total funds brought forward as at 1 April 2010	1,525,354	1,187,646
Total funds carried forward as at 31 March 2011	1,549,959	1,525,354
Represented by		
Restricted income funds	778,253	768,956
Designated funds	552,574	564,242
Unrestricted income funds	219,132	192,156
	1,549,959	1,525,354
Included within Other incoming resources is:-		
Profit on sale of fixed assets	-	191,185

Suffolk ACRE Limited
Noted to the financial statements
Year ended 31 March 2011

4. Grants payable

Fair Share Trust

Suffolk Association of Voluntary Organisations	6,248
The Yard - Pride in Our Road	7,500
Suffolk Constabulary	11,250
Signpost Gunton - Dreamworx	15,000
Waveney Community Forum	22,491
St Margaret's CP School	13,247
Lowestoft & Waveney YMCA	12,292
Total Fair Share Trust	<u>88,028</u>

Suffolk ACRE Limited
Notes to the financial statements
Year ended 31 March 2011

5. Total resources expended

	Staff costs £	Other costs £	Depreciation £	Support costs £	Total £	2010 £
Costs of generating funds						
Fundraising and trading costs	216,638	199,692	-	33,200	449,530	489,650
Charitable activities:						
community development	348,336	179,953	17,452	296,732	842,473	941,847
Governance costs	398	7,688	-	23,200	31,286	31,320
Total resources expended	565,372	387,333	17,452	353,132	1,323,289	1,462,817
Support costs	304,885	30,589	17,658	(353,132)	-	-
	870,257	417,922	35,110	-	1,323,289	1,462,817

Staff costs	2011 £	2010 £
Wages and salaries	734,171	715,617
Social security costs	62,611	59,992
Pension	19,387	18,231
	816,169	793,840
Travel	40,504	38,040
Training, recruitment and HR outsource fees	11,291	13,981
Meetings/conferences	2,293	1,134
	870,257	846,995

No employee earned more than £60,000 in the year.

No director received any remuneration in the year.

Out of pocket travel expenses were paid to one director totalling £398 in the year.

The average number of employees, analysed by function, were:-

	2011		2010	
	Group	Company	Group	Company
Core	11	11	11	11
Project	21	12	20	11
	32	23	31	22

	2011		2010	
	Group £	Company £	Group £	Company £
Auditors remuneration in their capacity as auditors	7,650	7,650	7,650	7,650
Auditors remuneration for other services	-	-	-	-
	7,650	7,650	7,650	7,650

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6. Tangible fixed assets

Group and company	Office equipment £	Fixtures & fittings £	Computer equipment £	Motor vehicles £	Freehold property £	Total £
Cost						
As at 1 April 2010	104,432	113,950	82,529	53,010	1,045,159	1,399,080
Additions	237	-	3,104	-	3,205	6,546
Disposals	-	(1,973)	-	(2,295)	-	(4,268)
As at 31 March 2011	<u>104,669</u>	<u>111,977</u>	<u>85,633</u>	<u>50,715</u>	<u>1,048,364</u>	<u>1,401,358</u>
Depreciation						
As at 1 April 2010	87,693	3,756	82,529	53,010	3,251	230,239
Charge for the year	3,572	7,465	3,104	-	20,967	35,108
On disposals	-	(1,973)	-	(2,295)	-	(4,268)
As at 31 March 2011	<u>91,265</u>	<u>9,248</u>	<u>85,633</u>	<u>50,715</u>	<u>24,218</u>	<u>261,079</u>
Net book value						
As at 31 March 2011	<u>13,404</u>	<u>102,729</u>	<u>-</u>	<u>-</u>	<u>1,024,146</u>	<u>1,140,279</u>
As at 31 March 2010	<u>16,739</u>	<u>110,194</u>	<u>-</u>	<u>-</u>	<u>1,041,908</u>	<u>1,168,841</u>

Barclays Bank PLC holds a charge over the freehold property. No amounts were due to the bank at the year end or at any time during the year.

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6. Tangible fixed assets (cont)

The net book value at 31 March 2011 represents fixed assets used for:-

Charity	Office equipment £	Fixtures & fittings £	Computer equipment £	Motor vehicles £	Freehold property £	Total £
Direct charitable purposes						
One Voice Suffolk	-	-	-	-	-	-
Ipswich Dial-A-Ride	-	-	-	-	-	-
Kickstart	-	-	-	-	-	-
Suffolk Childcare Trust	-	-	-	-	-	-
Brightspace	6,607	61,874	-	-	519,225	587,706
Other charitable purposes	6,797	40,855	-	-	504,921	552,573
	<u>13,404</u>	<u>102,729</u>	<u>-</u>	<u>-</u>	<u>1,024,146</u>	<u>1,140,279</u>

7. Investments

	2011		2010	
	Group £	Company £	Group £	Company £
100% of the share capital of Suffolk ACRE Services Ltd 2 Ordinary Shares of £1 each	-	2	-	2
100% of the share capital of Suffolk ACRE Technology Ltd 1 Ordinary Share of £2	-	2	-	2
100% of the share capital of Suffolk Community Support Ltd 1 Ordinary Share of £2	-	2	-	2
100% of the share capital of Suffolk ACRE Employment Services Ltd 2 Ordinary Shares of £1 each	-	2	-	2
500 £1 shares in The Phone Co-op	500	500	500	500
£1 share in Suffolk Forward Ltd	1	1	1	1
20 £1 A Shares in 4th Angle CIC	20	20	20	20
	<u>521</u>	<u>529</u>	<u>521</u>	<u>529</u>

See note 2 for details regarding Suffolk ACRE Services Ltd and Suffolk ACRE Technology Ltd

Suffolk Community Support Ltd and Suffolk ACRE Employment Services Ltd ceased to trade on 31 March 2006.

Suffolk Forward Ltd is a dormant company in which the company has a one-third stake.

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8. Debtors

	2011		2010	
	Group £	Company £	Group £	Company £
Due from subsidiaries	-	73,549	-	55,980
Other debtors	176,357	133,200	172,299	110,447
	<u>176,357</u>	<u>206,749</u>	<u>172,299</u>	<u>166,427</u>

9. Creditors: amounts falling due within one year

	2011		2010	
	Group £	Company £	Group £	Company £
Due to subsidiaries	-	2,046	-	2,046
Bank overdraft	-	-	1,862	-
Deferred income	24,239	24,239	58,889	58,889
Staff costs	1,327	2,242	1,008	847
Other creditors	69,664	51,698	73,545	40,373
Taxation and social security	32,944	30,340	12,054	6,017
	<u>128,174</u>	<u>110,565</u>	<u>147,358</u>	<u>108,172</u>

Deferred income represents amounts received by the company the benefit of which is intended for future periods. All deferred income at 31 March 2010 was recognised in the income and expenditure account in the year ended 31 March 2011.

10. Statement of funds

	As at 1 April 2010 £	Income £	Expenditure £	Transfers £	As at 31 March 2011 £
Unrestricted funds					
Revenue reserve	192,156	697,188	(681,880)	11,668	219,132
Non-charitable trading funds	5,000	-	-	-	5,000
Designated funds:					
Fixed asset fund	564,242	-	-	(11,668)	552,574
Total unrestricted funds	<u>761,398</u>	<u>697,188</u>	<u>(681,880)</u>	<u>-</u>	<u>776,706</u>
Restricted funds					
Revenue funds	164,357	650,706	(624,516)	-	190,547
Capital funds	604,599	-	(16,893)	-	587,706
Total restricted funds	<u>768,956</u>	<u>650,706</u>	<u>(641,409)</u>	<u>-</u>	<u>778,253</u>

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11. Restricted Funds

Revenue

Project	Funds b/f	Total income	Total expenditure	Surplus / (Deficit)	Transfers	Funds c/f
Grant Administration	47,222	69,062	100,299	(31,237)	(4,476)	11,509
Basis	36,723	107,261	100,010	7,251	-	43,974
Time for You	14,527	114,450	109,083	5,367	-	19,894
Parish Plans and Village Hall advice	4,155	39,600	61,388	(21,788)	22,722	5,089
Heritage Coast Market Towns Initiative	2,528	48,371	50,832	(2,461)	-	67
Rural Housing Enabler	(7,698)	70,253	70,380	(127)	-	(7,825)
Vocational Training	(10,784)	112,052	82,321	29,731	-	18,947
Good Neighbours Scheme	20,052	36,050	22,623	13,427	-	33,479
Kickstart	(887)	39,397	18,354	21,043	-	20,156
Other	58,519	14,210	9,226	4,984	(18,246)	45,257
Revenue	<u>164,357</u>	<u>650,706</u>	<u>624,516</u>	<u>26,190</u>	<u>-</u>	<u>190,547</u>
Brightspace	604,599	-	16,893	(16,893)	-	587,706
Capital	<u>604,599</u>	<u>-</u>	<u>16,893</u>	<u>(16,893)</u>	<u>-</u>	<u>587,706</u>
Total	<u>768,956</u>	<u>650,706</u>	<u>641,409</u>	<u>9,297</u>	<u>-</u>	<u>778,253</u>

Included within the total expenditure of restricted funds of £641,409 are grants payable of £88,028 details of which can be found in note 4.

The restricted funds detailed in the above table are to be applied for the specific purposes agreed with the respective funders or donors. Transfers between funds reflect re-allocations of resources where the requirements of one funder have been satisfied and the funds are required to support other activities. The following is an outline of the nature of the agreed purposes and the sources of the funding:-

Grant administration - the administration and monitoring of grants for community development projects funded by the Fair Share Trust, Biffaward and COMMA, a new Community Aggregates Fund.

Basis - improving the provision of funding and business advice, and introducing various training programmes, to

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voluntary groups, charities and social enterprises throughout Suffolk. Funding is provided by The Big Lottery.

Time for You - working in communities to identify hidden carers, understand their needs for support and respite breaks and develop innovative short break solutions with funding provided by Suffolk County Council.

Parish plans and Village Hall advice- assistance to parishes in Suffolk in the development of their parish plans. Funding was provided by Mid Suffolk District Council, in respect of their parishes, but otherwise this is self-funded

Heritage Coast Market Towns Initiative - a business led project to enable the socio-economic renewal within and around Aldeburgh, Leiston and Saxmundham with funding from Magnox South and Suffolk Coastal DC.

Rural Housing Enabler - working to bring together agencies and businesses to facilitate the creation of social housing in rural areas of need. Funding is provided by local authorities and registered social landlords.

Vocational Training - a number of projects aimed at improving the employment prospects of various groups in Suffolk funded, indirectly, by the Learning and Skills Council and Suffolk Coastal LSP

Good Neighbours Scheme - assists in the provision of a range of voluntary services to the elderly in rural areas to help them live independently and feel safer in their own homes, funds being provided by local authorities and private charitable trusts.

Kickstart - enables young people living in rural areas to access employment or training by making mopeds available for transport. Funding provided by EEDA, Suffolk County Council and Mid Suffolk District Council.

Brightspace - premises acquired with the assistance of funds from EEDA administered by Suffolk County Council part of which provides offices for the company and part space for start-up and developing social enterprises.

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12. Analysis of group net assets between funds

	Unrestricted £	Restricted £	Total £
Group			
Fixed assets	553,094	587,706	1,140,800
Current assets	327,547	214,786	542,333
Current liabilities	(103,935)	(24,239)	(128,174)
Total	<u>776,706</u>	<u>778,253</u>	<u>1,554,959</u>
Company			
Fixed assets	553,102	587,706	1,140,808
Current assets	304,930	214,786	519,716
Current liabilities	(86,326)	(24,239)	(110,565)
Total	<u>771,706</u>	<u>778,253</u>	<u>1,549,959</u>

13. Changes in resources for group use

	Unrestricted £	Restricted £	Total £
Net movement in funds for the year	15,308	9,297	24,605
Net (increase)/decrease in fixed assets	11,669	16,893	28,562
Net movement in funds available for future activities	<u>26,977</u>	<u>26,190</u>	<u>53,167</u>

14. Pension commitments

The charity does not operate its own pension scheme but does make contributions to personal schemes where employees have such arrangements. The pension cost charge represents contributions so made.

15. Related party transactions

Councillor David Yorke-Edwards is a member of Suffolk County Council which paid grants, including those where the Council acted on behalf of EEDA, totalling £225,540 to Suffolk ACRE Ltd in the year ended 31 March 2011 (2010 £279,374). Suffolk County Council also made payments totalling £218,445 (2010 £219,487) to Suffolk ACRE Services Ltd for the provision of transport services and keysafe fitting and £1,000 (2010 £14,950) to Suffolk ACRE Technology Ltd for IT services. The net balance due by the Council at 31 March 2011 was £20,898 (2010 £21,197).

Councillor Martin Redbond is a member of Mid Suffolk District Council which paid grants to Suffolk ACRE Ltd of £22,872 in the year ended 31 March 2011 (2010 £21,500)

John Barker is a director of Rural Action East which, in the year ended 31 March 2011, paid £15,870 (2010 £14,920) to Suffolk ACRE Ltd in respect of services provided including accommodation, and £7,000 (2010 £10,950) as grant funding for activities.

Dr Wil Gibson, Chief Executive of Suffolk ACRE Ltd, is a director of subsidiaries Suffolk ACRE Services Ltd and Suffolk ACRE Technology Ltd and also Rural Action East.